

Sub: Procurement of items/stationery/other sources.

Name of office bearer/member:

Position in AIASA:

Item Description

Sl. No.	Item / work Details	Expenditure (Rupees)	Bill no and date
1			
2			
3			
4			
5			

Signature of the Official

Recommendation by Authorized Officer

Official Use

Signature of Treasurer

Approval by National President